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Our Ref: GN  
Your Ref: UB51

Councillor Roger Mace, Leader of the Cabinet  
Councillor David Kerr, Cabinet Member with Special Responsibility for Housing – special interest in Morecambe, Housing regeneration in Morecambe, Environmental Health, Social Environment – Support for the Voluntary Sector

Chief Executive

**Mark Cullinan**  
**Chief Executive**

Town Hall  
Dalton Square  
LANCASTER LA1 1PJ

DX63531 Lancaster

20<sup>th</sup> December 2007

Dear Councillors Mace and Kerr

**URGENT BUSINESS – HEALTH AND STRATEGIC HOUSING FEES AND CHARGES 2008/09 – PORT HEALTH**

Members are requested to consider the new charges that are required to be set in respect of Port Health with effect from 1 January 2008 in accordance with the Council's Urgent Business Procedure.

The urgency for this decision is that the new charges need to take effect by 1<sup>st</sup> January 2008 and therefore it is impractical to defer the decision until the next meeting of Cabinet which takes place after the decision needs to be put into effect.

The recommendation is:

- (1) That Cabinet agree to introduce the Port Health fees outlined in the report from 1<sup>st</sup> January 2008 until Cabinet's decision on the 22 January 2008 on fees and charges comes into effect.**

The approval of the Chief Executive in consultation with the Chairman of the Overview and Scrutiny Committee has been sought to this action in accordance with Overview and Scrutiny Committee Procedure Rule 17(a).

I would be grateful if you could complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail [SMarsh@lancaster.gov.uk](mailto:SMarsh@lancaster.gov.uk), with your decision.

Yours sincerely,

**CHIEF EXECUTIVE**

**URGENT BUSINESS UB51 – HEALTH AND STRATEGIC HOUSING FEES AND CHARGES  
2008/09 – PORT HEALTH**

Councillor Consultation

\*I am/~~am not~~ (\***please delete as appropriate**) in agreement with the recommendationS:

**That Cabinet agree to introduce the Port Health fees outlined in the report from 1<sup>st</sup> January 2008 until Cabinet’s decision on the 22 January 2008 on fees and charges comes into effect.**

Signed: R. Mace and D. Kerr-----

Name: Councillor Roger Mace and Councillor David Kerr

Positions Held: Leader of the Cabinet and Cabinet Member with Special Responsibility for Environmental Health -----

Dated: 21.12.07-----

Chief Executive Decision

\*I agree/~~do not~~ agree (\***please delete as appropriate**) to exercise my delegated authority and give approval:

**That Cabinet agree to introduce the Port Health fees outlined in the report from 1<sup>st</sup> January 2008 until Cabinet’s decision on the 22 January 2008 on fees and charges comes into effect.**

Signed: Mark Cullinan-----

Chief Executive

Dated: 21.12.07-----

Please return to: Sharon Marsh,  
Democratic Services,  
Town Hall,  
Dalton Square,  
LANCASTER. LA1 1PJ